

# Yellow Pine Music and Harmonica Festival

## Vendor Rules and Regulations

1. **Application:** All applicants must complete the application; sign and date the Rules and Regulations (if mailing the application); submit a list of prices and merchandise that will be sold at the YPMAH Festival; and submit the booth fee by July 15th. No vendor will be allowed to setup without full payment being made. Applications received after July 15th may have a \$20 late fee assessed.
2. **Booth Fee:** See Vendor Application for breakdown of fees and booth sizes. Fee is non-refundable once application is accepted.
3. **Selection:** Applications will be selected by reputation, type of merchandise, prices, and the variety of merchandise other booths will have. The YPMAH Festival reserves the right to refuse any application. Preference will be given to past festival vendors and those who apply first. Application does not guarantee acceptance. If application is not approved, booth fee will be refunded. Early applications will be given priority.
4. **Booth Location: Vendor Manager will choose booth space location.** Manager will try to accommodate your needs for placement, when possible, if needs are made known early.
5. **Merchandise/Crafts:** A list of all merchandise that will be sold must be submitted with application. The YPMAH Festival reserves the right to monitor all products for appropriateness to the venue and family audience. Items of an obscene or sexual nature may not be sold.
6. **Food Establishment Permits:** Food vendors are responsible for any and all state or local fees and requirements for food establishment permits.
7. **Sales Tax:** Vendors are responsible for collection and payment of Idaho State sales tax. Vendor Manager will provide you with Form ST-124 to be filled out and submitted to the Idaho Tax Commission. Your Idaho Seller number or temporary permit must be displayed at all times in your booth area.
8. **Hours of Operation:** Hours of operation start at 5 p.m. on Thursday. Vendors must be operating by 11 a.m. on Friday and Saturday. Vendors may choose to stay open until midnight on Thursday, Friday and Saturday. Hours of operation on Sunday are voluntary. Vendors operating without power can close at dusk.
9. **Electrical Fees & Rules:** Power is limited and will be distributed at the discretion of the Vendor Manager. All vendors who will be hooked up to power will be required to pay \$30 or \$50 (depending on amps) for usage in addition to the booth fee. All cords are to be covered with mats as per State Electrical regulations. Since power supply is limited, vendors will be notified of any challenges in supplying power. Generators are NOT allowed.
10. **Setup:** Load-in begins at noon on Wednesday. Setup must be completed by noon on Thursday. Vendor vehicles must be outside the road barriers by 3 p.m. on Thursday.
11. **Breakdown:** Load-out begins on Sunday morning. All booths must be **removed by 4:00 pm** Sunday. Each vendor is responsible for making sure that his or her vending area is clear of all debris after breakdown.
12. **Clean up:** Vendors are responsible for keeping their immediate vending area clean and presentable. Trash cans will be provided in the center of the street and kept emptied. Cardboard boxes cannot be put in trash containers. Break them down flat and place them against the recycling corral.
13. **Camping Rules:** Dry camping is provided in the golf course area and nearby campground at no cost.
14. **Restrictions:** The YPMAH Festival reserves the right to close any booth that does not adhere to the festival rules and regulations, without refund of booth fees. Neither you, nor your employees, may consume any alcoholic beverages or illegal drugs while working at the YPMAH Festival. Vendors agree to be responsible for all employees, Workman's Compensation and related laws for all employees. Applicants must provide accurate technical and electrical information on their application. Any changes must be approved by the YPMAH Festival prior to operation at festival. Vendors are required to be open all hours of the event as listed in the Hours of Operation.
15. **Security:** Applicant is responsible for the security of their booth at all times.
16. **Please contact Vendor Manager if you have any concerns, problems, questions, etc.** We will try to accommodate your reasonable requests. **If we are not aware that you have an issue, we cannot attempt to remedy it.** We want you to have a successful weekend. We cannot always provide the perfect spot, traffic flow, etc. but we work very hard to design a set-up to make things as prosperous and equitable as we can for everyone. Please respect that we have limitations but know that your success is important to us and we do all we can.

***By indicating agreement, the applicant agrees to comply with all YPMAH Festival, state and local regulations, and to save and hold harmless the YPMAH Festival Board, the Village of Yellow Pine, their officers, and sponsors from any loss or damage to any persons or property caused by applicant's operation in connection with the YPMAH Festival, and further agrees to defend said Board, Village and associates, for any claims for such damage. While at the YPMAH Festival, applicant is responsible for all damage to own persons, property, or vehicles. If there is damage to the area caused by the applicant, the applicant will be responsible to repair damage. I have read and understand the above Rules and Regulations and will abide by them throughout my association with the YPMAH Festival. It is understood that the YPMAH Festival reserves the right to close, without refund, vendors not complying.***

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